

UNITED STATES PROBATION SOUTHERN DISTRICT OF FLORIDA

NOTICE

The United States Probation, for the Southern District of Florida is seeking quotes for a hotel to host the United States Probation Office annual district-wide training for approximately 185 attendees. The hotel shall be responsible for providing the following to include but not limited to: hotel rooms, meeting space, audio visual needs as well as food and beverage during this training.

This is a request for **Open Market Pricing**. **A fixed price award from this RFQ will be made based on the lowest priced, technically acceptable offer.**

Quotes and questions concerning this RFQ may be emailed to:

Melissa Camillo-Castillo, Contracting Officer
United States District Court
301 North Miami Avenue, Room 396
Miami, FL 33128
Phone: 305-714-1824
Email: melissa_camillo-castillo@flsd.uscourts.gov

If you are interested and would like to receive a copy of the RFQ, please contact the Contracting Officer listed above.

Questions are due: Wednesday 20 April, 2016 by 3.00 P.M. (EST)
Quotes are due: Friday 22 April, 2016 by 3.00 P.M. (EST)